

WAYMART BOROUGH COUNCIL

MEETING MINUTES

TUESDAY, SEPTEMBER 8, 2020

The regular monthly meeting of the Waymart Borough Council was held on the above date at 6:30 P.M. in the Waymart Borough Building. Lilian Rollison presided over the meeting and called it to order followed by the Pledge of Allegiance to the Flag.

ATTENDANCE:

President: Lilian Rollison, Vice President: Jane Varcoe, Mayor: Chip Norella, Solicitor: Christopher Farrell, Esq., Council Members; Shane Bayly, Donnie McDonough, Theresa Stratton, Michele Torquati, Randy Thorpe, Shelly Gogolski and Chief Fred Glavich.

MINUTES:

Minutes were taken and typed by Geraldine Naugle.

Minutes from the August 2020 meeting were reviewed. A **Motion** was made by Jane Varcoe to accept the August 2020 minutes and seconded by Randy Thorpe. The **Motion** was approved unanimously.

BILL LIST-MICHELE GOGOLSKI

The bill list was reviewed. Shelly noted there were three (3) additions: Waymart Building Center for a gallon of barb and chain oil for \$9.99, Kevin Urian-Zoning Inspector, for \$63.00 for 7hrs in September, Iron Hill 1940 for \$167.29 for fuel. A **Motion** was made by Theresa Stratton to except the additions, and seconded by Shane Bayly. The **Motion** was approved unanimously. A copy of the report is on file with the September 2020 minutes.

POLICE REPORT-CHIEF FRED GLAVICH

The police report for August 2020 was reviewed noting the following:

- 1 Assist Fire Department
- 2 Assist Other Police Agency's
- 3 Public Assist-Motorist
- 2 Suspicious Persons
- 3 Traffic Verbal Warning Given
- 7 Traffic Citations Issued

4 Investigations

For a total of call's for the month of August 28

Chief Glavich spoke about a course he took regarding Liability. Chief stated his department is on course with everything that was taught in the course. He stated that it was a very good course and very informative. Donnie asked if the K-9 needs to be certified and the Chief responded no but that it is certified.

MAYOR'S REPORT

The Mayor started off with wishing Christopher Farrell, Esq. a happy birthday. American Legion with the help of pioneer is doing the military banners in the Borough. He commended Stafursky for doing a good job black topping in the borough, and JL Harley for the restorations.

President Lilian Rollison asked if anyone from the public wanted to speak and no one responded.

ZONING OFFICER REPORT-JANE VARCOE

Zoning Officer Report read by Jane Varcoe.

Permits issued for Aug 2020:

1. 6 Marion St. 150 foot fence.
2. 70 Carbondale Rd. 40 X 32 Garage and porch.
3. 554 Honesdale Rd. 24 X 24 garage

A copy of report is on file with the September minutes.

Jane also added she received a commercial permit request from Michael Knight/Jessie L. Scalzitti, 146 Belmont St. Waymart, PA. He requested a permit to do automobile repairs and personal restoration as a commercial enterprise. Michael Knight was present at the meeting and a discussion was conducted with Jane, Christopher Farrell, Esq. Solicitor and some of the Council Members. The application was denied by Christopher Farrell, Esq. because of "incomplete information". Attorney Farrell stated there was too many regulations that needed to be met before it could be voted on. He did advice Michael Knight to contact an attorney to help him out with the request. A vote was taken to deny Michael Knight's request for a commercial permit. The committee voted unanimously denying the permit pending further information.

Jane Varcoe also stressed to the Council Members the importance of researching all information to make sure all Ordinances and Regulations are met before giving anyone permission to do something.

Jane gave the committee members a copy of the Fee Resolution list and asked the committee members if the fees should be increased because they have not been increased in sometime. The members discussed the fees and agreed the fees should be increased. Lilian asked Attorney Farrell to write up a Resolution (to be typed and added later by the secretary). The updated fees and Resolution will be in

the Resolution file as Resolution 2020-3. A Motion was made by Michele Torquati to change the Fee Resolution and seconded by Theresa Stratton. The Motion was approved unanimously. A Motion was made by Donnie McDonough to accept the Resolution 2020-3 and seconded by Theresa Stratton. The Motion was approved unanimously.

Jane spoke about Loans and Grants that the community can apply for: Housing Repair Loans and Grants, Community Facilities Direct Loan and Grant and Rural Energy for American Program Renewable Energy and Energy Efficiency. Flyers were handed out at the meeting. Flyers will also be put on the borough website. The flyers are also located at the Borough Post Office. She asked if Counsel Members can distribute the flyers around their neighborhoods.

Also, Jane received a call from a surveyor/engineer requesting a copy of the Zoning Ordinance, Jane stated there is a \$25.00 cost for a copy. He wanted to know why it wasn't on the website and she stated we haven't gotten around to putting it on yet.

Jane asked about the Zoning Officers and Chief Fred Glavich stated Aaron Berthoff and Harry Shaffer will be the new Zoning Officers. Payment for Zoning Officers will be \$2.00 extra and hour added to their regular hourly rate. They will work 2 hours a week to start, this may change in the future. The hours worked as Zoning Officers will be aside from their regular work schedule as Lieutenant and Assistant Chief. Wording was added to the "Warning" by Attorney Farrell. In the 2nd paragraph the last sentence should read "At which time fines shall commence".

SOLICITORS REPORT:

Nothing to report.

Correspondence:

Michele Torquati spoke with Jim Pettinato from Cottage Hose and she gave him the web address to the Waymart Borough so he can send out the monthly reports.

Also, Lilian Rollison read a letter from Norris McLaughlin, Attorneys at Law regarding a Request for Intermunicipal Liquor License Transfer for CAPL Retail LLC at 631 Roosevelt Highway a/k/a 403 Belmont Turnpike, Waymart. Discussion was made by all Council Members. A suggestion was made to call Jim Murray to decide what should be done regarding the letter. It was agreed upon to pay the fee of \$250.00. A Motion was made by Michele Torquati to call Jim Murray for assistance and seconded by Donnie McDonough. The Motion was approved unanimously.

BUDGET & FINANCE-THERESA STRATTON

Theresa read some of the report the year-to-date Real Estate Tax was budgeted \$155,483.64 last year and at this time we were at \$134,039.62, this year \$134,205.81 with a difference of \$166.19 to the good. Police Chief and Police Officer wages budgeted \$61,000.00 total between the 2 of them, Police Chief not including the officers is budgeted at \$66,017.00, Officers \$44,942.26 as of right now. Last year they were at \$66,037.50 Chief and \$33,237.23 Officers, for a difference of \$11,705.03. Public Works,

budget \$24,831.00 this year, last year \$23,788.07 and this year-to-date we are at \$7,508.25 with a savings of \$16,279.82. Great job with the report Theresa.

STREET AND ROADS: LILIAN ROLLISON

Lilian brought up getting the Borough Building pressured washed and she stated Michele mentioned Mitchell Daniels 570-352-2583. He did a beautiful job on my house. We received a quote of \$160.00. A **Motion** by Donnie McDonough to hire Mitchell Daniels to power wash the Borough Building for \$160.00, Michele Torquati seconded it. The **Motion** was approved unanimously.

Lilian mentioned an application from the Conservation Department to apply for next year's project. The item would be the stream and where it goes by the parking near the Church. Lilian mentioned we received a Grant for Marion and Myrtle. The money is in now and Lilian will go and sign the contract later this week or next week as the bidding will take place for the spring.

Next item-South Street is a mess and needs to be done before the winter. Proposals from Pioneer and Wayco are basically the same. Except, Pioneer's proposal does not include materials.

Wayco proposal is \$5,860.00

Pioneer proposal is \$5,676.60

Donnie McDonough made a **Motion** to hire Wayco for the South Street project and Randy Thorpe seconded it. Shane abstained. All other Council Members agreed to **Motion**.

Lilian also mentioned that PennDOT stated the Borough is responsible for catch basins. The three (3) catch basins in front of Methodist Church are damaged. Lilian has three (3) proposals to fix the catch basins: Stafursky-\$13,500.00, Pioneer-\$3,896.00, Wayco-\$6,880.00. **Motion** to accept Pioneer's proposal was made by Michele Torquati and seconded by Jane Varcoe. Donnie McDonough and Shane Bayly abstained. All other Council Members approved the **Motion**.

Lilian asked Attorney Farrell to write a letter to UGI regarding damages to catch basins in front of properties in Waymart from work done by them. She wants UGI to help with the expenses.

PARK & RECREATION-MICHELE TORQUATI

Sturfursky's did the landscaping, they trimmed back the bushes and it looks real nice. There is paperwork that needs to be filled out, it was sent to Tom Derrick and Sean Vinton to get their input on it. The paperwork is due on October 1, 2020

UTILITIES-DONNIE MCDONOUGH

Nothing to report.

SAFETY-SHANE BAYLY

Nothing to report.

PURCHASING-RANDY THORPE

Nothing to report.

OLD BUSINESS:

No old business reported.

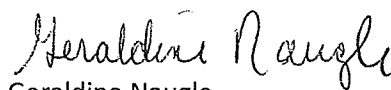
NEW BUSINESS:

Theresa received an email from Rodney Loomis, 135 Belmont, Waymart, regarding damage to his driveway and landscape towards the sidewalk. When it rains water goes into his driveway. He had to dig a trench to help drain the water. He spoke to UGI and they stated they were going to come back and fix it and they did not. Lilian stated she will look into the problem.

Theresa had a suggestion to look into different garbage pick-up options. She discussed it with Council Members and mentioned that Mascaro's does a full item collection, which includes items such as furniture, appliances, etc. Theresa referenced Fell, Carbondale and Forest City and the garbage pick-up price differences. Lilian asked her to investigate further and see if someone from Mascaro's will come and speak at a meeting to give us more information. Theresa said she would look into it further. Great idea Theresa.

ADJOURNMENT- With there being no further business **Motion** was made by Jane Varcoe to adjourn and seconded by Shane Bayly. The **Motion** was approved unanimously. ***The next meeting will be held on Tuesday, October 13, 2020 at 6:30 P.M. at the Borough Building unless otherwise specified.***

Respectfully Submitted;


Geraldine Naugle

Secretary

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Cc: Council Members
Michele Gogolski
Mayor Norella
Chief Fred Glavich
Attorney Christopher Farrell
File